

**MINUTES OF GOVERNING BOARD MEETING FOR  
GULF COAST CHARTER ACADEMY SOUTH, INC.**

AUGUST 2, 2023, at 4:30 p.m.

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**MINUTES**

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**I. Call to Order and Roll Call:**

Mark called the meeting to order at 5:39 PM and asked for a roll call.

**School Board:**

Mark McCabe	Board Chair
Helen Deitriech	VP
Gwen DaPore	Secretary

**FORZA:**

Chuck Malatesta	CEO
William Staros	RVP
Jose Rubio	RVP
Beth Staros	Marketing
Trine Alfaro	Marketing

**Building Hope:**

Rafael Mestre	Financials
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**GC:**

Brittany Fangmeier	Principal
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**Parent/School Liaison:** Principal

**Public/Other:** None

**II. Approval of Agenda:**

Helen made a motion to approve the agenda. Gwen seconded the motion and the motion passed unanimously.

**III. Approval of Minutes: May 3, 2023**

Helen made a motion to approve the minutes from May 3, 2023. Gwen seconded the motion and the motion passed unanimously.

**IV. Old Business: None**

**V. Public Comment: None**

**VI. New Business:**

**A. Treasurer's Report:**

Rafael gave a report on the financials. Mark asked why the revenues were so much higher than projected. Rafael explained the referendum funding wand

TSIA funding was higher than anticipated. Mr. Malatesta explained that the projected school budgets are created in the middle of the school year and the amount of TSIA and referendum funding for each school doesn't get released until July or August each year. Mark asked what the special expense of \$270,000 was. Rafael explained it's a food service line item and that all lines items related to food service are designated as special revenue or special expense.

**B. Approve and Execute Financials: April, May, June 2023**

Mark made a motion to approve the financials. Helen seconded the motion and the motion passed unanimously.

**C. Approve State Salary Increase**

Mr. Rubio explained the State Salary Increase parameters for this year. Mr. Malatesta stated that the TSIA funds are now part of the Student Base Allocation. He also stated the teacher increase is minimal but any increase is better than no increase. In addition, he stated the starting teacher salary has increased to \$50,000/year. Gwen stated she was happy to hear this. Helen made a motion to approve the state salary increase. Mark seconded the motion and the motion passed unanimously.

**D. Approve Revised 2023 2024 Budget**

Mr. Malatesta explained that the projected budgets were revised recently based on a more accurate enrollment number. Gwen made a motion to approve the revised budget. Helen seconded the motion and the motion passed unanimously.

**E. Approve Revised Employee Handbook**

Mr. Rubio explained that the employee handbook and parent-student handbook are revised annually based on things that have occurred throughout the year and any new laws that have been implemented. Helen made a motion to approve the revised handbooks. Mark seconded the motion and the motion was passed unanimously.

**F. Approve Revised Parent-Student Handbook-See above.**

**G. Approve Mental Health Allocation Plan**

Mr. Malatesta asked Ms. Fangmeier to give a brief overview of the revisions for the revised mental health allocation plan. She stated the funds increased by

\$3,000 and the funds are allocated to be used for the Guidance Counselor.

Gwen made a motion to approve the mental health allocation plan. Helen seconded the motion and the motion passed unanimously.

**VII. Reports:**

**A. Principal's Report:**

**B. FORZA Education Management Report:**

**VIII. Comments from the Board: (non-agenda items only)**

Gwen congratulated wished everyone a successful school year.

**IX. Reconfirmation of Next Meeting Date: November 1, 2023**

Mr. Malatesta reconfirmed the date of the next board meeting.

**X. Adjournment**

Mark made a motion to adjourn the meeting at 5: 16 PM. Helen seconded the motion and the motion passed unanimously.

**Minutes from the Meeting will be available at the following location:**

**Gulf Coast Charter Academy South Website: [GCCAS.ORG](http://GCCAS.ORG)**